



Google Meet Charter for Teachers, Parents and Learners.

Before we meet:

- Be punctual. Your class teacher will let you know in advance when the meet will take place.
- Find somewhere comfortable to sit. It is best to keep your device on a stable surface. Make sure your background is suitable for a school meeting.
- Make sure you are in an appropriate room in your house- not your bedroom.
- Dress appropriately- being respectful of others.

During the meeting:

- There should be an adult in the room with you when you are meeting your teacher/peers in Google Meet.
- Be patient, this is a learning experience for everyone.
- Stay focused and give a thumbs up or a nod when others are speaking. Raise your hand if you want to talk.
- Unmute your microphone when your teacher asks you to talk and mute again afterwards.
- Even though we are not in the school building, the same school rules and expectations apply.
- Show respect for everyone as you would in class.
- Take part and contribute to the meeting in a mature manner and do not be disruptive at any time.
- Do **NOT** take photos or screenshots or record videos at any time during the meeting or share anything on Social Media.
- Parents should not any raise concerns about learning during the live session and should email the teachers separately.

Safeguarding

Teachers will be in school on a school computer when conducting a Google Meet.

All Google Meetings will be recorded.

There will always be a second adult in the classroom with the teacher.

Teachers will follow the current school Safeguarding Policy



Together We Soar to Success